



S. William Abel Academy
499 Margurite St., Suite C, Williams, CA 95987
AB 104-Pupil Instruction: Retention, Grade Changes and
Exemptions Request Form

Student's First Name	Student's Last Name	Student's ID Number
Grade Level in 2020-21	Parent's Name	Parent Email Address

Please initial next to one of the rows below. Your initials indicate a request for that option.

Student Initials	Parent Initials	Statement
		Students in grades K-11 during the 2020-2021 school year with unsatisfactory letter grades (D or F) may request to have a consultation meeting to discuss being retained in the previous grade level. <i>When this form gets submitted to your school site, the school will schedule a meeting to discuss your request and next steps. Please understand that a consultation meeting to discuss retention will <u>not</u> guarantee that your student will be retained. (BP5123)</i>
		High school students during the 2020-2021 school year may request to have one or more of their letter grades converted to Pass/Fail. I understand that this change will not affect the student's GPA, but that some universities may not accept a grade of "Pass." <i>If requesting this option, please include a copy of the Grade Change Form.</i>
		If the student was in the 11th or 12th grade in the 2020-2021 school year and failed to meet one or more classes needed to meet high school graduation requirements, and either did not graduate or is not on-track to graduate, the student may request to reduce the graduation requirements to the State minimum requirements for graduation. I understand that I may not be eligible to attend a 4-year university directly after high school and may first need to attend a community college.
		If the student was in the 11th or 12th grade in the 2020-2021 school year and the student did not graduate or is not on-track to graduate, the student may request to remain in high school for a fifth year.

Parent's Signature	Parent's Signature	Student's Signature
Outcome (For Office Use Only)		Principal's Signature